



Wigan Music Service



Assisted Tuition Scheme (ATS) Application Form 2024

Private & Confidential

We take the privacy of your personal information very seriously. We need to collect some information from you to provide this service to you, send you invoices for membership and to enable us to look after your child when they are in our care. You can view our 'Privacy Notice' at:

www.wigan.gov.uk/musicserviceprivacy

Part 1 - Pupil Information

If the pupil is a 'Child Looked After' you should not complete this form. Instead you should contact Wigan Music Service on 01942 776169 to discuss separate funding which is available for CLA.

Pupil's Name:

School:

(Please provide the name of the school your child will be attending as of September 2023)

Class/Year Group:

Which instrument does your child (wish to) play?
(e.g. Violin)

Part 2 - Contact Details

Parent / Guardian Name:

Relationship to pupil:

Address:

Postcode:

Telephone: Mobile:

Email:

Part 3 - What support would you like to apply for?

Please tick which aspects of your child's provision you would like us to consider providing support for:

Weekly small group / individual tuition in school or at Music Centre: Tick this box if you're applying for help with your child's individual or small group tuition which takes place at school or an existing one to one tuition at an after-school Music Centre session with a Wigan Music Service instrumental teacher.

Music Centre membership fees: Tick this box if you're applying for support as an existing member or a new member of a band, choir, orchestra, or ensemble run by Wigan Music Service at one of our weekly Music Centre sessions. The normal fee for Music Centre membership is £35 per term.

Is your child currently a member of a **Wigan Music Ensemble** (band, orchestra, choir)?
If so, please state which ensemble below:

Musical instrument hire: Tick this box if you already hire a musical instrument from Wigan Music Service or intend to hire an instrument but need help with the costs of hiring an instrument.

Part 4 – About your child's instrumental progress and engagement

Is your child already learning to play a musical instrument / sing or are they a beginner?

Already learning (continue with this section)

Beginner (Go to Part 5)

How long has your child been learning to play a musical instrument / sing?

Has your child been entered for any graded music examinations?

Yes

No

If yes, what grade?

Part 5 – Information about household income

Income from Benefits

In order for the panel to make a balanced judgement we need to ask you to provide some basic information about your family circumstances.

Is your **household** in receipt of any of the following means tested benefits?

Universal Credit
Income Support
Job Seekers Allowance
ESA
Housing Benefit
Child Tax Credit
Working Tax Credit
DLA
PIP
CA

Yes No

What is your total **monthly** household income from the benefits?

Do you have any **earned** income (a paid job)?

Yes No

What is your total monthly household income from earnings (a paid job)?

Free School Meals

Will your child be entitled to receive Free School Meals in academic year 2023/24?

Yes No

In addition to the child in this application, do you have other dependents in your household?

Yes No

If yes, how many?

Is there anything else you would like to tell us about your household circumstances which will support your application?

Part 6 – Declaration

The panel wish to support those young musicians who will make a positive contribution to the musical life of the borough. When the time is right, parents / guardians will be expected to prioritise supporting children to attend music centre ensembles and performances. By signing this declaration you are confirming that you will take all possible steps to support this kind of engagement should your application be successful.

Please tick to agree:

I give consent for the information I have provided in this application to be shared with my child's head teacher and the members of the Music Service ATS Panel.

I acknowledge that I can view the Wigan Music Service privacy notice at www.wigan.gov.uk/musicserviceprivacy

I declare that the information provided in this form is an honest account of my current circumstances.

I understand that parental support is a vital element for success in learning to play an instrument and I will endeavour to assist to the best of my ability

IF YOU ARE UNABLE TO AGREE TO THE ABOVE 4 STATEMENTS, THE PANEL WILL BE UNABLE TO CONSIDER YOUR APPLICATION.

Signed:

Print full name (including title):

Relationship to child:

FINALLYYou must now pass this completed form to your child's current head teacher and ask them to reference your application in part 7. Your headteacher will then return the form directly to Wigan Music Service.

Part 7 – Headteacher reference - CONFIDENTIAL

This part of the application must be completed in order to be considered by the panel meeting.

Dear Headteacher,

The parent of the child named in part 1 of this form has applied for financial help from Wigan Music Service to support their child's ongoing instrumental / vocal music studies through the 'Assisted Tuition Scheme'.

Please may I ask you to briefly read through this form and sign at the bottom of this page. We know that schools do not hold benefits/income details and we are asking Headteachers to verify that the circumstances described do not conflict with the perception the school holds about the family in general. The Head teacher should then return this full application form directly **by post** to: Wigan Music Service, Park Rd, Hindley, WN2 3RY.

Please tick **one** of the following:

Based on my knowledge of this pupil and their family, I support this application for financial support to help with the costs of instrumental / vocal tuition.

I am unable to support this application. If you are unable to support this application, please provide details below.

Can school join us to support this child?

Should this application be successful, school would be happy to make a contribution to the costs of the instrumental music studies for this pupil. As a guide, many schools are happy to contribute £2.00 per lesson which, when combined with the standard support available from this scheme, reduces the weekly cost of lessons to be passed on to parents to just £1.00 per week.)

Yes

No

Any other Head teacher comments in support or against this application.

CONTINUED OVERLEAF...

Head Teacher Name:

School:

Signed:

Date:

The Headteacher should now return this full application form directly to:

Wigan Music Service
Park Road,
Hindley,
Wigan WN2
3RY.

PLEASE MARK YOUR ENVELOPE 'PRIVATE AND CONFIDENTIAL'

“Music is a cornerstone of the broad and balanced education that every child should receive. It touches hearts and minds, it celebrates and challenges, and it connects us and moves us. In the same way that we teach children literacy and numeracy to prepare them for adult life, we must also give them the musical tools they need for a lifetime of music-making and enjoyment. For some, music will be the foundation of a career in one of the country’s most important and globally-recognised industries. For others, it will provide experiences and skills which develop their creativity. For many, music will simply be a source of joy, comfort and companionship throughout their lives.”

DfE National Plan for Music Education: ‘The Importance of Music’ 2022