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11 July 2025

Dear Parents & Guardians

We are required to collect and update pupil information annually. We appreciate there are multiple pieces of information required from you, but to make it as easy as possible the following forms have been created. It is essential please that forms are completed for each child prior to the return to school on 2<sup>nd</sup> September 2025. When completing the forms, please select the school year your child will be in from September.

**ALL year groups must complete the School Permissions, Collection Arrangements (Password) and Medical forms please.** Please do take this opportunity to ensure your password is up to date and that it is shared with relevant persons you are authorising to collect your child.

### School Permissions

<https://forms.cloud.microsoft/e/RP5r2MsiuH>

### Collection arrangements (password)

<https://forms.cloud.microsoft/e/NwY7nGS0ac>

### Medical

<https://forms.cloud.microsoft/e/ArxcYtPZx>

A separate form for allergen/medical dietary requirements for school meals **only** needs to be completed where there is a medical need, for example food allergies, intolerances or medical conditions such as diabetes. It should not be completed based on dislikes of particular foods. **Please contact school office if you require a copy of this form.**

The Walking Home/Mobile Phone form only applies to those children who will be in Year 5 and Year 6 in September. Please note, without completed forms your child will not be able to walk home unaccompanied or bring a mobile phone/smart watch to school in September.

### Walking Home / Mobile Phones (September Year 5&6 ONLY)

<https://forms.cloud.microsoft/e/d0e86kqXtg>

If you have any questions please do not hesitate to contact me on 01942 883410 or via [enquiries@admin.chowbent.wigan.sch.uk](mailto:enquiries@admin.chowbent.wigan.sch.uk)

A copy of our Privacy Notice can be found here [GDPR | Chowbent Primary School](#)

Kind regards  
Ian Godfrey  
School Office

